

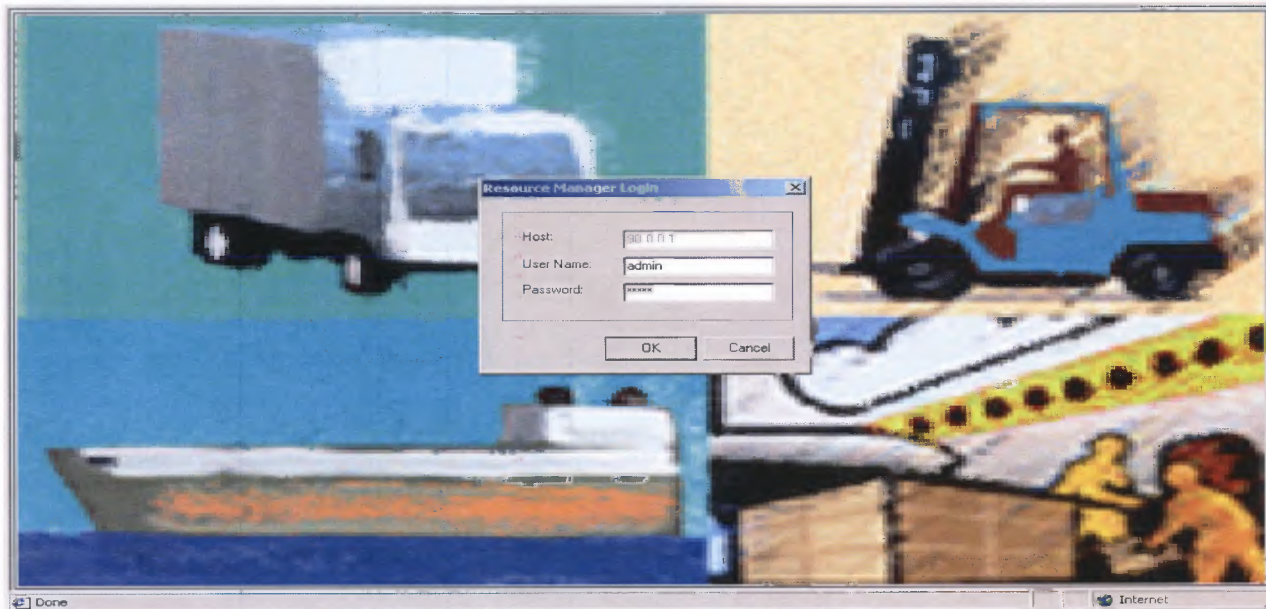
Yard
Management
System

VOA Manual

Table of Contents

Topic:	Slide:
• YMS Basics	3
• Trailer/Bobtail Check In	7
• Creating an Inbound Schedule	19
• Adding Owners and Origins	21
• Trailer Inspection	24
• Door Manager	28
• Door Section Options (No Move Request)	39
• Door Section Options (With Move Request)	48
• Trailers on Site	56
• Trailers on Site	65
• Spotter Management	69
• Spotter Message	77
• Trailer/Bobtail Checkout	79
• Unassigning OB Schedules	83
• Creating an OB Schedule	86
• Reports	88
• Historical Reports	95

YMS Basics



YMS is a web-based application that can be accessed by double clicking on the YMS Internet Explorer icon on your desktop

The YMS username and password is the same as your **ACE** username and password

The screenshot shows the YMS Report Tree interface. On the left is a 'Favorites' section containing a tree view of reports. A red box highlights the 'A-DataEntry' folder and its sub-items: Door Manager, Planned Site Arrivals, Planned Site Departures, Spotter Message, Trailer Check-In, Trailer Check-Out, Trailer Inspection, Trailer Update, and Yard Rule Manager. Below these are 'Visibility' and 'WhereSoft Yard' folders. A red arrow points from the text 'Report Tree' to the right side of the interface. Another red arrow points from the text 'Favorites Section' to the left sidebar. The top of the window has a toolbar with various icons and the 'WhereNet' logo. The bottom status bar displays: System Alerts: 0 (red), 0 (orange), 0 (yellow); Resource Alerts: 446 (pink); Record Count: ; Category: ; Server: rghncsxy1.

Report Tree

Favorites Section

System Alerts: 0 0 0 | Resource Alerts: 446 | Record Count: | Category: | Server: rghncsxy1

The screenshot displays the YMS (Yard Management System) interface. At the top, a red-bordered toolbar contains various icons for navigation and actions. A red arrow points to this toolbar, which is labeled "Tool Bar". The main interface area is divided into a left sidebar and a large central pane. The sidebar includes a "Favorites" section and a tree view under "Data Entry" with items like "Door Manager", "Planned Site Arrivals", "Planned Site Departures", "Spotter Message", "Trailer Check-In", "Trailer Check-Out", "Trailer Inspection", "Trailer Update", and "Yard Rule Manager". Below this are "Visibility" and "WhereSoft Yard" folders. The central pane is currently empty. At the bottom, a status bar shows "System Alerts: 0", "Resource Alerts: 446", "Record Count:", "Category:", and "Server: righncsxml1". The "WhereNet" logo is visible in the top right corner of the application window.



Trailer/Bobtail Check In

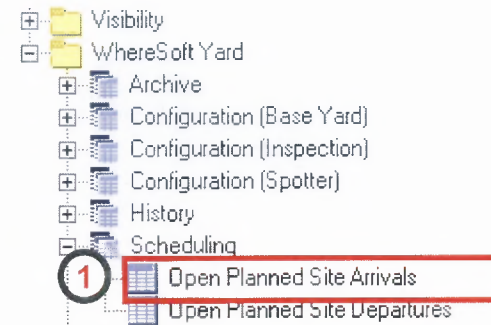
Trailer Check In Part 1:

1. Click on Open Planned Site Arrivals in the Report Tree under WhereSoftYard>Scheduling.

This report shows information about the Inbound Trip:

- Planned Arrival Time
- Route
- Trip
- Trailer #

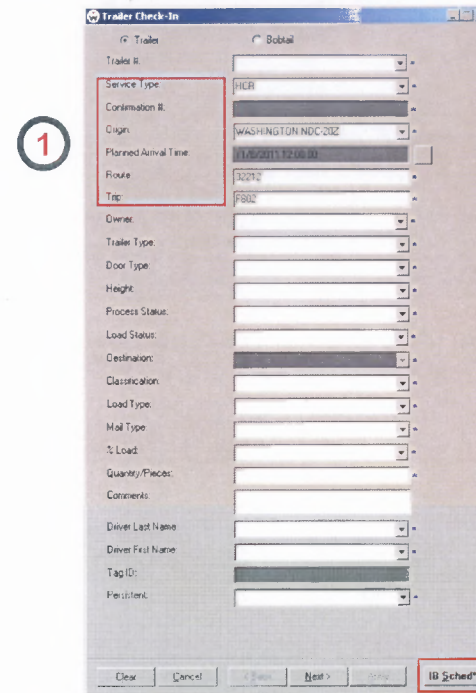
2. Double Click on the inbound schedule that is to be checked in to bring up the Trailer Check In Form.



Planned Arrival Time	Origin	Route	Trip	Trailer #	Confirmation #	Load Type
11/8/2011 01:45:00	GREENVILLE P&DF-296	27298	814	3629619		
11/8/2011 02:00:00	NORTHERN VIRGINIA P&DC-220	208L5	33	316301		
11/8/2011 02:20:00	CURSEEN/MORRIS P&DC-200	208L5	13	316418		
11/8/2011 03:40:00	RDCKY MDUNT P&DF-278	27295	812	272048		
11/8/2011 04:00:00	RICHMOND VA P&DC-230	274U1	19	316405		
11/8/2011 09:00:00	SUBURBAN MD P&DC-209	208L5	1	202U029		
11/8/2011 10:50:00	DULLES P&DC-201	208L5	17	202U027		
11/8/2011 11:10:00	WASHINGTON NDC-202	27416	802	75118-11		Cardboard Box - 36 in.
11/8/2011 11:30:00	LDS ANGELES NDC-902	27418	810	27418-84		Postal Packs
11/8/2011 11:30:00	SPRINGFIELD NDC-012	27413	812	MT55325		Meed
11/8/2011 12:00:00	WASHINGTON NDC-202	32212	F802			
11/8/2011 12:20:00	COLUMBIA P&DC-290	27192	802			
11/8/2011 12:30:00	RDANDKE P&DC-240	27297	808	2729006		
11/8/2011 12:30:00	WASHINGTON NDC-202	27413	926	MT54626		Cardboard Box - 36 in.
11/8/2011 12:40:00	GREENSBORO P&DC-270	27193	804			
11/8/2011 12:45:00	PITTSBURGH NDC-152	15118	803	75112-30		Cardboard Box - 36 in.
11/8/2011 13:00:00	MEMPHIS NDC-382	381Y1	811	5300103		APC/GPMC
11/8/2011 13:15:00	ATLANTA MTEC (AIRPT DIST CTR)-30MTE	270CK	123			
11/8/2011 13:30:00	PITTSBURGH NDC-152	15118	815	1511815		
11/8/2011 13:45:00	WASHINGTON NDC-202	32212	802	2729701		OTR
11/8/2011 15:00:00	DETROIT NDC-482	4818S	FAKE1			
11/8/2011 15:00:00	DETROIT NDC-482	27417	802	504420		

Trailer Check In Part 2:

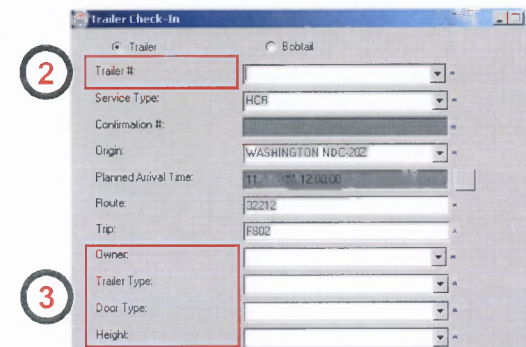
1. The Trip information will pre-populate on the Trailer Check-In form and the IB SCHED button on the lower right will be bolded and starred(*).
2. Enter the Trailer Number.
3. Enter the Owner, Trailer Type, Door Type, and Height.



This screenshot shows the 'Trailer Check-In' form with the following fields and values:

- Trailer #: (empty)
- Service Type: HCR
- Confirmation #: (empty)
- Origin: WASHINGTON NDC 202
- Planned Arrival Time: 11/07/2011 12:00:00
- Route: 32212
- Trip: F902
- Owner: (empty)
- Trailer Type: (empty)
- Door Type: (empty)
- Height: (empty)
- Process Status: (empty)
- Load Status: (empty)
- Destination: (empty)
- Classification: (empty)
- Load Type: (empty)
- Mail Type: (empty)
- % Load: (empty)
- Quantity/Pieces: (empty)
- Comments: (empty)
- Driver Last Name: (empty)
- Driver First Name: (empty)
- Tag ID: (empty)
- Resident: (empty)

The 'IB SCHED*' button at the bottom right is bolded and has an asterisk, indicating it is the next step in the process.



This screenshot shows the 'Trailer Check-In' form with the following fields and values:

- Trailer #: (empty)
- Service Type: HCR
- Confirmation #: (empty)
- Origin: WASHINGTON NDC 202
- Planned Arrival Time: 11/07/2011 12:00:00
- Route: 32212
- Trip: F902
- Owner: (empty)
- Trailer Type: (empty)
- Door Type: (empty)
- Height: (empty)

The 'Trailer #', 'Owner', 'Trailer Type', 'Door Type', and 'Height' fields are highlighted with red boxes, indicating they are the next step in the process.

Note: In Trailer Type, "T" stands for Trailer and "R" stands for Rail