

1994-1998
Local Memorandum of Understanding

Between

U.S. Postal Service
Soddy-Daisy, TN 37379

AND

American Postal Workers Union
Chattanooga Area Local

Item 1

Additional or Longer Wash-up Time

The installation head shall grant a reasonable amount of wash-up time to those employees who perform dirty work or work with toxic materials.

Item 2

Fixed or Rotating Days Off

Full-time regular work weeks shall be five (5) days with fixed off-days.

Item 3

Guidelines for the Curtailment or Termination of Postal Operations to Conform to Orders of local Authorities or as Local Conditions Warrant Because of Emergency Conditions

The installation head shall determine the curtailment of postal operations and guidelines conforming to emergency conditions keeping in mind the safety and welfare of employees.

Items 4-7

Formulation of a Local Leave Program

Choice vacation shall be by seniority. Application will be on PS 3971 and submitted to immediate supervisor in duplicate. The choice vacation period will be February 1st through November 30th. The beginning day of the choice vacation period shall be Saturday. Clerks may request two (2) selections in units of five (5) or ten (10) days, not to exceed fifteen (15) work days. Requests must be submitted before February 1st.

Item 8

Whether jury duty and attendance at National or State Conventions shall be charged to the Choice vacation period

Jury duty shall not be charged to choice vacation period. State Conventions shall be charged to choice vacation period but will not count as one of the employees' choice selections.

Item 9

Determination of the maximum number of employees who shall receive leave each week during the choice vacation period.

The number of clerks who shall receive leave each week during the choice vacation period will be one (1).

Item 10

The issuance of official notices to each employee of the vacation schedule approved for each employee

Each request for leave on PS form 3971 for choice vacation will be approved or disapproved, signed, and returned to clerk before February 1st.

Item 11

Determination of the date and means of notifying employees of the beginning of the new leave year

Management will notify clerks of the beginning of the leave year or place a notice on bulletin boards.

Item 12

The procedures for submission of applications for annual leave during other than the choice vacation period

Leave requests for incidental leave shall be considered on a first come, first serve basis. No clerk shall have more than two (2) approved 3971s on file for incidental leave. PS form 3971s will be approved/disapproved within 24 hours of submission. Cancellations will be discussed with immediate supervisor who will notify all clerks before accepting more requests for leave. Seniority will be used one (1) time per year to resolve conflicts on same time requests.

Item 13

The Method of Selecting Employees to Work on a Holiday

PTF employees will be first selection to work on a holiday as determined by management keeping hours as equitable as possible among PTFs.

Item 14

Whether Overtime Desired Lists in Article 8 Shall be by Section and/or Tour

Overtime shall be by craft.

Item 15-17

Light Duty

Light duty requests will be submitted in writing by the employee needing light duty. All avenues for placement into light duty work will be explored. Light duty work will be provided to the extent possible within the employee's medical limitations consistent with Article 13 of the National Agreement.

Item 18

The Identification of Assignments Comprising a Section; When it is Proposed to Reassign within an Installation; Employees Excess to the Needs of a Section

All clerks will be considered a section.

Item 19

The Assignment of Parking Spaces

Management will make every effort to have available parking spaces for all employees.

Item 20

Annual Leave Requests to Attend Union Activities Prior to Choice Vacation Schedule

Annual leave requested prior to February 1st to attend Union activities will be part of the total choice vacation plan.

Item 21

Other items Subject to Local Negotiations in the Craft Provisions

Item 22

Seniority, Reassignments, and Posting

LOCAL MEMORANDUM OF UNDERSTANDING

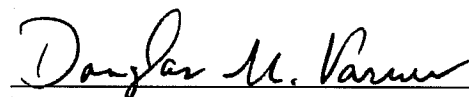
This Memorandum of Understanding is entered into on April 10, 1996 at Soddy-Daisy, Tennessee between the representatives of the UNITED STATES POSTAL SERVICE, and the designated agent of the AMERICAN POSTAL WORKERS UNION, AFL-CIO, pursuant to the Local Implementation Provisions of the 1994-1998 National Agreement.



Terry McKeel

Postmaster

Soddy-Daisy, TN 37379




Douglas M. Varner

President

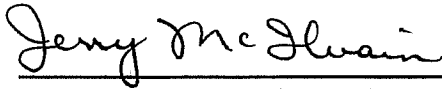
Chattanooga Area Local

**EXTENSION OF
THE CURRENT
LOCAL
MEMORANDUM OF
UNDERSTANDING**

It is mutually agreed that the present Local Agreement is to be extended in full force and effect through November 20, 2000.



**Terry McKeel, Postmaster
Soddy-Daisy, TN 37379**

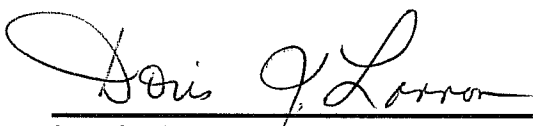


**Jerry McIlvain, President
Chattanooga Area Local APWU**

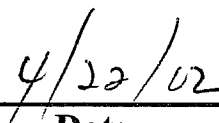


**EXTENSION OF
THE CURRENT
LOCAL
MEMORANDUM OF
UNDERSTANDING**

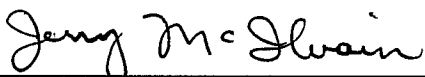
It is mutually agreed that the present Local Agreement is to be extended in full force and effect through November 20, 2003.



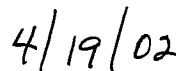
**Doris Lannom, Postmaster
Soddy-Daisy, TN 37379**



Date



**Jerry McIlvain, President
Chattanooga Area Local APWU**



Date